Department of Insurance

INSURANCE COMMISSIONER

841 SILVER LAKE BLVD. DOVER, DELAWARE 19904-2465 (302) 739-4251

FACSIMILE (302) 739-5280

The following is a list of documents and/or information required to file an application to obtain status as a licensed Premium Finance Company:

- 1. Completed Application Form PF-1.
- 2. Biographical Affidavits (Form PF-3) for Officers and Directors.
- 3. Certificate of Incorporation or Certificate of Existence, certified by home state.
- 4. By-Laws, if applicable, certified by Secretary of Company.
- 5. Financial Statement.
- 6. Premium Finance Agreement.
- 7. Rate or Service Charge Table.
- 8. Designation of individual for receipt of bulletins, regulations and notice of regulatory proceedings (Form D-2).
- 9. FEE: \$300.00 application fee. Checks made payable to the Delaware Department of Insurance.

FORMS: D-2 – Designee to Receive Bulletins, etc.

PF-1 – Application for License

PF-2 – Application for Renewal License

PF-3 – Biographical Affidavit

PF-4 – Annual Report

REFERENCES: 18 Del. C. Chapter 48

Regulation 2001 (f/k/a Regulation 21)

Contact: Georgia Oxford

> (302) 674-7346 FAX (302)739-2709